



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Florida Ice Manufacturing Corp. to provide Snow and Slide Event Package for the annual Ft. Lauderdale Winterfest Event at Esplanade Park on November 23, 2024. Fiscal Impact: \$9,395.00.

Presenter(s): Deborah Czubkowski, VP Facilities Management

What is the purpose of this contract and why is it needed? This contract with the Florida Ice Manufacturing Corp. will provide snow and slide for the Annual Ft. Lauderdale Winter Fest at Esplanade Park November 23, 2024. This vendor provides the slide and snow making machine. Broward College staff works in concert with this vendor to provide family fun for our Broward County Residence. The work performed by the vendor will meet all State Requirements for Educational Facilities (SREF), applicable State of Florida Building Code Requirements, maintain all EPA regulations, FEMA rules and regulations required due to national disasters/emergencies, and the highest of industry standards. In accordance with Florida Statutes. The contract is for one (1) Season at the rate of \$9,395.00. This commences on the date of the last executed signature and continuing of one (1) season with an expiration date of November 23, 2024. as agreed to in the documents of the contract.

Location: City of Fort Lauderdale - Esplanade Park - 400 SW 2nd Street, Fort Lauderdale, FL 33312

What procurement process or bid waiver was used and why? Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there is no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. One quote was obtained by the requesting department to identify the best value for the required commodity or service.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting? Yes, this is budgeted as an annual event through our partnership with The City of Ft. Lauderdale.

What fund, cost center and line item(s) were used?

Funds available in FD100, CC0217, 66500: Other Materials & Supplies, 63000:Rentals.

Has Broward College used this vendor before for these products or services? Yes, the College has used this vendor for the past three years.

Was the product or service acceptable in the past? Yes, the vendor has provided excellent service.

Was there a return on investment anticipated when entering this contract? No.

Was that return on investment not met, met, or exceeded and how? Not Applicable.

Does this directly or indirectly feed one of the Social Enterprise tactics and how? Not Applicable.

Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?

Board Item

Meeting of September 24, 2024

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

FISCAL IMPACT:

Description: Estimated \$9,395.00 Worktags: CC0217 BU201 FD100 PG0000226

09/04/24

CC0217 · Physical Plant

(\$9,395.00)

Donald Astrab

Donald Astrab, VP, Academic Operations, Analytics, & Comm

8/28/2024

HISTORY:

09/04/24

District Board of Trustees

APPROVAL PATH: 12430 Florida Ice Manufacturing Corp. - Winterfest November 2024

| Stage | Reviewer | Description | Due Date | Status | |
|-------|------------------------------------|----------------------------------|-------------------|-------------|--|
| 1 | Deborah Czubkowski | VP, Facilities Management | | ✔ Completed | |
| 2 | Donald Astrab | Chief Operating Officer | | ✔ Completed | |
| 3 | Natalia Triana-Aristizabal | Contracts Coordinator | | ✔ Completed | |
| 4 | Orlando Aponte | Procurement Approval | | ✔ Completed | |
| 5 | Rabia Azhar | CFO Review | | ✔ Completed | |
| 5 | Christine Sims | Budget Departmental Review | | ✔ Completed | |
| 5 | Legal Services Review Group | Review and Approval for Form and | | ✔ Completed | |
| 6 | Board Clerk | Agenda Preparation | | ✔ Completed | |
| 7 | District Board of Trustees | Meeting | 09/04/24 11:00 AM | ✔ Completed | |
| 8 | Board Clerk | Review | | ⌚ Pending | |
| 9 | District Board of Trustees | Review | 09/24/24 11:00 AM | ⌚ Pending | |
| 10 | Electronic Signature(s) | Signatures obtained via DocuSig | | ⌚ Pending | |
| 11 | Natalia Triana-Aristizabal | Contracts Coordinator | | ⌚ Pending | |



**EXHIBIT "A" to Purchase Order
STATEMENT OF WORK**

Description of Services:

Florida Ice Manufacturing Corp. will provide a semi-truck filled with ice to convert the ice into snow using their ice grinding machine. Ice is then sprayed on to the Snow Slide provided by Florida Ice Manufacturing Corporation for the Annual Ft. Lauderdale Winter Fest held at Esplanade Park on November 23, 2024. They will provide the slide and snow making machine and will work in concert with Broward College staff to provide a family fun environment for our Broward County Residences while highlighting the college.

Location:

Esplanade Park
400 SW 2nd St
Fort Lauderdale, FL 33312

Total consideration payable for services: \$9,935.00